## Patient instructions to register for on-line access

1. Click on Patient Access link from Home Page of Mid Devon Medical Practice website as shown below

www.middevonmedicalpractice.co.uk



2. This takes you to the Registration Page (Once registered you will then be able to login from this page )



- 3. Click on Register
- 4. When prompted about letter from surgery select option "No"
- 5. Add your post code and click on Next
- 6. Select the Surgery you are registered with and click on Next
- Complete your details: Name, DOB, Sex, Address. Add your own password and keep it safe. Accept T&Cs and click on Next. Passwords Need to be 8 characters long and include a lower case and uppercase letter and a number, for example, Hrfguow8 Any problems at this stage contact the Surgery
- 8. You will then need to add your contact details and set up two security questions and click on Next

Congratulations .... If you see something like this page next you have completed the on-line basic account registration. Make a note of your User Registration number – you will need it to log in!

<b>N</b> access		
		Your progress
	🧹 Register	
	Congratulations, you have now successfully created an account.	
	Your login details	Your account is currently restricted to
	User ID: 2356017958	viewing and booking one appointment only. To access the full functionality of
Please make a note of ye	Please make a note of your user ID	Patient Access, please bring two forms of identification to your practice; one with a
	before signing in.	photograph (for example a driving licence
	Password: Your chosen password	or passport), and the other with your current address (for example a credit
	Sign in	card or bank statisment). Note: utility bills will not be accepted as a form of identification. If you cannot provide evidence of your identity, please speak to your practice.

You will now need to bring in some Photo ID such as a Driving License or Passport and something with your current address on to allow the Surgery Staff to finalise your full registration allowing access to all the on-line features.